

UCP Facility Rental Fee Schedule

Room	Seating Capacity	Non-member Cost	Descriptors
Sanctuary (900 sq. ft) (includes use of kitchen, deck and sacred spaces)	75	\$45 per hour up to 5 hours \$275 per day	We have a basic schematic of theater style seating for 75 people; Our sanctuary can be used in a variety of ways including for dance parties. See example pictures. Seating capacity decreases to about 50 with tables added. We have: (8) 6ft. rectangular tables which seats a total of 48 people comfortably (3 on each side or 2 on each side and 1 on each end); (5) 4ft rectangular tables (2) 5ft rectangular folding tables
Tables		\$3 each	
Chapel-Room 103 (210 sq. ft.) (includes use of kitchen, deck and sacred spaces)	12	\$17 per hour up to 5 hours \$95 per day	Includes chairs
Upstairs Classroom 202 (includes use of kitchen, deck and sacred spaces)	6-8	\$12 per hour up to 5 hours \$75 per day	Includes chairs and one table Other seating available
Kitchen/Deck Only <i>(We do not have a commercial kitchen)</i>		\$20 per hour	<i>*Use of kitchen includes</i> Use of large coffee makers, microwave/ oven/stove to heat or re-heat food; temporary food storage in refrigerator; serving of non-alcoholic beverages, snacks, catered or buffet style food Alcoholic beverage use approved on a <u>case-by-case basis</u> with an extra refundable security deposit <i>*non-members use of dishwasher is not allowed without <u>special permission</u></i> <i>*non-members use of Center dishes, pots/pans, silverware, tablecloths is not allowed without <u>special permission</u></i>
Setup and Break-down		\$15 per hour	
Use of Piano		\$50 non-refundable fee	
Use of Sound System and Equipment		\$50 non-refundable fee	Fee includes hourly technical support for duration of event and/or hourly charge for setup and breakdown of microphones and stands.

UCP Sound Technician		\$15 an hour	<p>Includes setup of microphones, sound check and technical assistance.</p> <p>Includes technical assistance for entire event and break-down of equipment at event end.</p> <p>Includes technical assistance for entire event and breakdown of equipment at event end.</p>
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Notes:

- UCP offers a 20% discount for UCP members. Check UCP membership list for validation
- UCP offers a 10% discount to non-profit organizations. Must show valid documentation for non-profit status.
(Discounts do not apply to UCP Sound Technician)
- Daily rates are the same as above for weddings.

Modified 04/30/21 - DH