

UCP Facility Rental Fee Schedule

Room	Seating Capacity	Non-member Cost	Descriptors
Sanctuary (900 sq. ft) – Includes use of kitchen and deck	75	\$50 per hour up to 5 hours \$300 per day	We have a basic schematic of theater style seating for 75 people; Our sanctuary can be used in a variety of ways including for dance parties. Seating capacity decreases to about 50 with tables added.
Chapel-Room 103 (210 sq. ft.) Includes use of kitchen	12	\$17 per hour up to 5 hours \$95 per day	Includes chairs and white board
Upstairs Classroom 202	6-8	\$12 per hour up to 5 hours \$75 per day	Includes chairs and one table Other seating available
Kitchen/Deck Only <i>(We do not have a commercial kitchen)</i>		\$20 per hour up to 5 hours \$125 per day	<p><i>*Use of kitchen includes</i></p> <p>Use of large coffee makers, microwave/oven/stove to heat or re-heat food; temporary food storage in refrigerator; serving of non-alcoholic beverages, snacks, catered or buffet style food</p> <p>Alcoholic beverage use approved on a <u>case-by-case basis</u> with an extra refundable security deposit</p> <p>*non-members use of dishwasher is not allowed without <u>special permission and extra fee</u></p> <p>*non-members use of Center dishes, pots/pans, silverware, tablecloths is not allowed <u>without special permission and extra fee</u></p>

Deck (only) Outdoor Sacred Spaces (only)		\$15 per hour up to 5 hours \$85 per day	Does not include access/entry to building
Setup and Break-down		\$15 per hour	See UCP Facility Regulations for more details
Tables		\$2 each	We have: (8) 6ft. rectangular tables which seats a total of 48 people comfortably (3 on each side or 2 on each side and 1 on each end); (5) 4ft rectangular tables (2) 5ft rectangular folding tables
Use of Piano		\$50 non-refundable fee	Decorations and candles are not allowed on top of piano
Use of Sound System and Equipment can be arranged with UCP Sound Technician		\$20 an hour technician fee	Fee may include hourly technical support for duration of event and/or hourly charge for setup and breakdown of microphones and stands.

Notes:

- **UCP offers a 20% discount for UCP members. Check UCP membership list for validation**
- **UCP offers a 10% discount to non-profit organizations. Must show valid documentation for non-profit status. (Discounts do not apply to UCP Sound Technician)**
- **Daily rates are the same as above for weddings.**